

NORTHERN WELLS COMMUNITY SCHOOLS  
EXECUTIVE SESSION & REGULAR SCHOOL BOARD MEETING  
ADMINISTRATIVE OFFICE  
TUESDAY, FEBRUARY 5, 2019  
4:30 & 5:30 P.M.

Executive Session

Public notice of the date, time, place and specific reference to the enumerated instance for which the executive session was held had been previously posted according to statute on January 31, 2019, at 4:00 p.m. local time.

Angie Topp called to order the executive session of the Board of School Trustees. Present at the meeting were Angie Topp, President; Scott Elzey, Vice-President; Karen Harris, Member; Corey Krug, Member; and Superintendent Mills.

We hereby certify that the Board met in executive session for the following purpose in accordance with I.C. 5-14-1.5-6.1(b):

The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.

For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems.

For discussion of records classified as confidential by state or federal statute.

We further certify that no subject matter other than the subject specified in the public notice was discussed.

The meeting was adjourned and moved into regular session.

Pledge of Allegiance & Moment of Silence

Call to Order

Public notice of the date, time and place of the Board meeting had been previously posted according to statute on Thursday, January 31, 2019, at 4:00 p.m. local time.

Angie Topp called to order the regular meeting of the Board of School Trustees. Present at the meeting were Angie Topp, President; Scott Elzey, Vice-President; Karen Harris, Member; Corey Krug, Member; Superintendent Mills, NHS Principal David Parker, IT Director Jeff Miller, Glen Werling News Banner, Jennifer Nes, and six guests.

NOTE: All actions of the Board were duly moved, seconded and adopted upon unanimous vote of the Board, and without dissenting vote or abstention, unless otherwise stated.

Public Comment

Angie Topp asked if there was anyone present who wished to make a comment to the Board. No comments were made.

Approval of the Minutes

Superintendent Mills recommended approval of the minutes of the executive session and regular meeting of January 15, 2019. Following review by the Board and responses to questions posed, the Board approved the minutes as presented.

Approval of Claims

Superintendent Mills asked if there were any questions concerning the claims. Following review by the Board and responses posed, the Board approved the claims as presented.

Education Fund	61,665.40
Operations Fund	141,108.60
School Transportation	0.00
School Lunch	3,395.97
Curricular Materials Rental	38,610.50
Title I, 2018-19 School Year	<u>50.28</u>
Total of Funds	\$244,830.75

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<u>Totals by Clearing</u>	
OES - Library Proceeds	<u>\$1,541.13</u>
Total of all Clearing	\$1,541.13

Grand Total                      \$246,371.88

Personnel

Superintendent Mills presented the following personnel items.

Resignations:

- Regina Kintz – Food Service
- Tiffani Sutherland – OES Bear Care Supervisor
- Abigail Nafziger – LES 4<sup>th</sup> Grade Teacher/NMS 7<sup>th</sup> Gr. Volleyball Coach

Leave:

- Deb Brickley – LES Preschool Director
- Deb Adams – HR Treasurer

Recommendations:

Melissa Curry – OES Bear Care Supervisor

Isabelle Hall – LES Teaching Assistant

NMS Spring Coaches 2019 - \*returning coaches

Girls Soccer

Dan Batdorff – NMS Girls Head Coach

Rob Fuess – NMS Girls Assistant Coach

\*Amanda Welches – NMS Girls Volunteer Assistant

Boys Soccer

Lauren Johnson – NMS Boys Head Coach

Chip Coldiron – NMS Boys Assistant Coach

Track

\*Paul Schorey – NMS Head Coach

\*Adam Wagner – NMS Assistant Coach

\*Wendy Bailey – NMS Assistant Coach

\*Jann McAfee – NMS Assistant Coach

\*Brande Bolinger – NMS Assistant Coach

Josh Gerber – NMS Assistant Coach

Mary Anne Ridgley – Food Service NHS/NMS

Donations:

\$1000 Donation from Fort Wayne Metals to NMS Robotics Club

Following review by the Board and responses to questions posed, the Board approved the personnel items and donations as presented. (See Attached)

Adopt Resolution Determining Need for Projects

Superintendent Mills recommended the Board adopt the resolution determining the need for the Projects. Following review by the Board and responses to questions posed, the Board adopted the Need for Projects Resolution as presented. (See Attached Exhibit A)

Adopt Resolution Approving Form of Amendment to Lease

Superintendent Mills recommended the Board adopt the resolution approving the form of Amendment to Lease. Following review by the Board and responses to questions posed, the Board adopted the form of Amendment to Lease Resolution as presented. (See Attached Exhibit B)

Adopt Resolution Approving Building Corporation

Superintendent Mills recommended the Board adopt the Resolution approving the Building Corporation. Following review by the Board and responses to questions posed, the Board approved the resolution of the Building Corporation. (See Attached Exhibit C)

### Ratify Publication of Notice of Lease Hearing

Superintendent Mills shared that the notice was already included in the lease agreement and did not need to be ratified.

### Indemnity Agreement

Superintendent Mills recommended that the Board approve the Indemnification Agreement between NWCS and the City of Bluffton in reference to the Lancaster Park Property, 240 E. Jackson St., Bluffton. Mills shared that this would allow the Phase II Environmental Assessment to be completed. Following review by the Board and responses to questions posed, the Board approved the Indemnification Agreement as presented. (See Attached)

### LES 5<sup>th</sup> Grade Out of State Trip

Superintendent Mills recommended that the Board approve an out of state trip for LES 5<sup>th</sup> Grade to Neil Armstrong Air & Space Museum in Wapakoneta Ohio of May 16, 2019. Following review by the Board and responses to questions posed, the Board approved the trip as presented. (See Attached)

### Make-Up Day/eLearning Days

Superintendent Mills recommended that the Board approve February 18<sup>th</sup> to be changed to a regular school day, March 22<sup>nd</sup> changed to an eLearning day, and April 19<sup>th</sup> to an eLearning day to make up the three unplanned school closures on November 30<sup>th</sup>, January 14<sup>th</sup> & January 16<sup>th</sup>. Mills added that January 7<sup>th</sup> was already used as an eLearning make-up day for the unplanned closure on November 15<sup>th</sup>. The Board was in agreement to change February 18<sup>th</sup> to a regular school day and to also change April 19<sup>th</sup> to an eLearning day. Mills was asked by the Board to survey parents in regards to the March 22<sup>nd</sup> date being changed to an eLearning day and to also survey parents to see if they support the four (4) consecutive days maximum or would they like the maximum reduced to three. Mills said that he would get the survey out as soon as possible, and that the Board could then make a decision at the February 19<sup>th</sup> board meeting. Mills stated that if we do not use March 22<sup>nd</sup> as an eLearning day that the day would need to be made up on May 30<sup>th</sup> at the end of the school year. Following review by the Board and questions posed, the Board approved using Feb. 18 for a make-up day as a regular day of school and Apr. 19 as an eLearning day. (See Attached)

### NHS Teacher Rhonda Bower

NHS Principal David Parker accepted a certificate from the Board for high school teacher Rhonda Bower. Bower was recognized as “Wells County Educator of the Year” for Northern Wells. She was unable to attend the meeting because she was attending class to become dual-credit certified in English.

Parker also shared that the high school had received a letter from the ISHAA stating Norwell High School’s “Exemplary Behavior”. He shared that members of the high school

wrestling team qualified for semi-state and qualifiers for State Swim finals were Alyssa Cyrus, Sarah Mahnensmith, Morgan Markley & Riley Frazee.

Graduation Pathways

NHS Principal David Parker shared a power point explaining the changes the state has made in reference to Graduation Pathways. (See Attached)

Superintendent's Report

Superintendent Mills shared that the Strategic Planning Meeting is Monday, February 11<sup>th</sup> and that they will be discussing career activities in the buildings and social & emotional data.

The next School Board meeting will be February 19<sup>th</sup> at the middle school.

Adjournment

There being no further business, the School Board meeting was adjourned.

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Angie Topp, President

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Scott Elzey, Vice-President

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Gene Donaghy, Secretary

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Karen Harris, Member

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Corey Krug, Member

NORTHERN WELLS COMMUNITY SCHOOLS  
EXECUTIVE SESSION & REGULAR SCHOOL BOARD MEETING  
NORWELL MIDDLE SCHOOL  
TUESDAY, FEBRUARY 19, 2019  
4:15 & 5:30 P.M.

Executive Session

Public notice of the date, time, place and specific reference to the enumerated instance for which the executive session was held had been previously posted according to statute on February 14, 2019, at 4:00 p.m. local time.

Angie Topp called to order the executive session of the Board of School Trustees. Present at the meeting were Angie Topp, President; Gene Donaghy, Secretary; Karen Harris, Member; Corey Krug, Member; and Superintendent Mills.

We hereby certify that the Board met in executive session for the following purpose in accordance with I.C. 5-14-1.5-6.1(b):

The purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties.

For discussion of the assessment, design, and implementation of school safety and security measures, plans, and systems.

With respect to an individual over whom the governing body has jurisdiction: to receive information concerning the individual's alleged misconduct; and to discuss, before a determination, the individual's status as an employee.

For discussion of records classified as confidential by state or federal statute.

To discuss a job performance evaluation of individual employees. This subdivision does not apply to a discussion of the salary, compensation, or benefits of employees during a budget process.

We further certify that no subject matter other than the subject specified in the public notice was discussed.

The meeting was adjourned and moved into regular session.

Pledge of Allegiance & Moment of Silence

President Angie Topp asked for a moment of silence in memory of Gary Scott former teacher and coach.

### Call to Order

Public notice of the date, time and place of the Board meeting had been previously posted according to statute on Thursday, February 14, 2019, at 4:00 p.m. local time.

Angie Topp called to order the regular meeting of the Board of School Trustees. Present at the meeting were Angie Topp, President; Gene Donaghy, Secretary; Karen Harris, Member; Corey Krug, Member; Superintendent Mills, NHS Principal David Parker, NMS Teacher Hollie Parker, NMS Principal Tim Wilson, NHS Athletic Director Kelby Weybright, Buildings and Grounds Supervisor Adam Heckber, IT Director Jeff Miller, Dana Wannemacher Barton Coe Vilamaa, Food Service Director Marcia Miller, Tanner Lesh, Bill Bostain, Shawn Page, Glen Werling News Banner, Jennifer Nes, parents, students and guests.

NOTE: All actions of the Board were duly moved, seconded and adopted upon unanimous vote of the Board, and without dissenting vote or abstention, unless otherwise stated.

### Public Comment

Angie Topp asked if there was anyone present who wished to make a comment to the Board. No comments were made.

### Recognitions

NHS Girls Swim Team State Qualifiers, Sarah Mahnensmith, Morgan Markley, Riley Frazee, and Alyssa Cyrus.

NMS Boys Swim Team State Qualifiers, Braden Mallery, Tucker Edington, Brody Page, and Brandon Runyon.

NHS Boys Wrestling Team State Qualifiers, Kade Zadylak & Cale Gray.

NMS Spelling Bee Winner, Jared White.

### Presentations

NMS teacher Bill Bostain introduced NMS students, Emma Batdorff, Winston Frauhiger, Grace Mitchell, Ryan House, Elizabeth Scott & Ethan Ottinger. They gave a presentation of their Future City Project which they were awarded 2<sup>nd</sup> place at the Purdue Fort Wayne competition.

At this time the Board and guests were asked to proceed to the robotics room. Teacher Bill Bostain along with Teaching Assistant Shawn Page shared what the NMS Robotics team was learning and what is involved in a competition. Bostain thanked the Wells County Foundation for providing funds for robotics.

Approval of the Minutes

Superintendent Mills recommended approval of the minutes of the executive session and regular meeting of February 5, 2019. Following review by the Board and responses to questions posed, the Board approved the minutes as presented.

Approval of Claims

Superintendent Mills asked if there were any questions concerning the claims. Following review by the Board and responses posed, the Board approved the claims as presented.

Education Fund	207,015.57
Operations Fund	187,939.08
Capital Projects	0.00
School Lunch	30,995.53
Curricular Materials Rental	165.00
2018-19 High Ability Grant	3,501.18
Driver Education Program	770.00
Title II, Part A FFY17	249.00
Total of Funds	\$430,635.36

<u>Totals by Clearing</u>	
School Lunch Clearing Acct.	\$37,841.44
Total of all Clearing	\$37,841.44
Grand Total	\$468,476.80

Personnel

Superintendent Mills presented the following personnel items.

## Resignations:

Hailea Price – OES Teaching Assistant

## Leave:

Brandi Mickelson – LES 4<sup>th</sup> Grade Teacher

Chajua Peterson – OES 2<sup>nd</sup> Grade Teacher

## Donations:

\$4107.61 Donations to NHS from FFA Auction (see attached)

## Trip Requests:

NHS/NMS Wrestling Team Overnight Lock-In 2/22-2/23.

NMS 8<sup>th</sup> Grade, 5/24 Out of State Trip Medieval Times, Schaumburg, IL.

NHS Girls Softball Team, 4/6 Out of State Trip to Ohio State University.

NHS Girls Swim Team Overnight to Indianapolis, State Finals 2/8-2/9.



NHS Wrestling Overnight to Indianapolis, State Finals 2/15-2/16.  
NHS Yearbook Lab Overnight Lock-In 3/8.

Following review by the Board and responses to questions posed, the Board approved the personnel items, donation, and trip requests as presented. (See Attached)

Make-up Day

Superintendent Mills recommended that the Board approve March 22<sup>nd</sup> as an eLearning day to make up for the snow day that occurred on January 16<sup>th</sup>. Mills was asked by the Board to survey parents in regards to the March 22<sup>nd</sup> date being changed to an eLearning day at the previous board meeting. Mills shared that there were 912 responses to the survey and of those responses 65% were in favor and 35% opposed. Following review by the Board and questions posed, the Board approved March 22<sup>nd</sup> as an eLearning day to make up for the snow day that occurred on January 16<sup>th</sup>. (See Attached)

Food Service -Region 8 Purchasing Cooperative Agreements

Food Service Director Marcia Miller recommended that the Board approve participation in the bread, milk, food and supplies agreement with Region 8 for the 2018-19 school year & the 2019-20 school year. Miller also shared that the State Board of Accounts are also requiring a second authorized representative signature, which could be a board member or the superintendent. Following review by the Board and questions posed, the Board approved the agreements for the 2018-19 and 2019-20 school years and Superintendent Mills as the authorized representative signature as presented.. (See Attached)

Project Updates - Dana Wannemacher, Barton Coe Vilamaa

Dana Wannemacher presented an update to the board for the projects at Norwell High School and Ossian Elementary. Wannemacher shared project schedules, tennis court repairs, high school roof, anchored gym floor, HVAC for the high school auditorium and gymnasium, D-wing doors, Ossian Elementary's roof, and restroom facility for the softball/soccer complex. Wannemacher said he will have further updates at the March meeting with a specified schedule and requests for advertising for bids.

Mowing of School Grounds – Adam Heckber

Buildings & Grounds Supervisor Adam Heckber recommended that the Board approve hiring one full time custodian/groundskeeper to eliminate hiring out mowing to other companies and do all the mowing in house. Heckber shared that this would be a savings to the corporation. Heckber also recommended the purchase of a John Deere 1600 Series III Turbo wide area mower. Superintendent Mills recommended that the Board approve the purchase of the mower and a seasonal mowing position. Mills shared that he will look at the budgetary items and will consider a full-time custodian in the future. Following review by the Board and questions posed, the Board approved the hiring of a seasonal mowing position and the purchase of the mower as presented. (See Attached)

Superintendent's Report

Superintendent Mills shared that the feedback from eLearning survey has been shared with the administrators and they have shared that information with the teachers. Mills said there has just been an extraordinary amount of eLearning days this school year and we will continue to try and improve eLearning.

The next School Board meeting will be March 5<sup>th</sup> at Ossian Elementary.

Adjournment

There being no further business, the School Board meeting was adjourned.

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Angie Topp, President

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Scott Elzey, Vice-President

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Gene Donaghy, Secretary

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Karen Harris, Member

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Corey Krug, Member