

# Northern Wells Community Schools

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*Dr. Scott A. Mills, Superintendent*

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Administration note for Discussion with NCTA on 4-30-19 in the board room at central office at 4:00PM.

Last teacher day May 31

- Scott explained that January 7 turned into an eLearning day.
- May 31 will be a day that will be used as the teacher's last day.
- The plan at this time is to use 30th will be a teacher work day.
- The 31st will be driven by principals
- If someone has plans that can't be changed, we're willing to work with those people.
- Jon Baker shared there was a little bit of frustration because they understood it was going to be discussed more. Since principals sent out the information, it caught them off guard. He felt it would be nice if the principals had held that information until after today's meeting.
- Tim suggested we flip the days and have the 30th be a day driven by the principals and the 31st be the work day.
- Others shared that teachers would appreciate having the 30th be the day directed by principals.
- It was suggested by NCTA that teachers with a conflict on the 31<sup>st</sup> might be able to work an extra two hours per day during the week to make up that time.
- Scott said he doesn't feel comfortable breaking it up. He'd like to have the teacher work day as an 8-hour work day.
- It was decided the 30th will be principal directed and the 31st be a work day. Then if someone cannot work on the 31st, they can make it up another day. Scott clarified that he is not supportive of a teacher using a Saturday to make that day up either. A teacher would need to work with the principal to arrange the day to be used as a teacher work day.

Summer Discussion meeting dates and times: the last Tuesday of the month as usual at 9:00 AM

- June 25 and July 30 will be summer discussable times

Teaching assignments

- In the past, if teaching assignments change, we don't bring back for discussion if a teacher is agreeable to make the change. If someone objects to their assignment, discussion will be held at the building level.
- NCTA was fine with that and needed no further discussion.

Class size

- Scott said this is more of a high school issue. We try to keep class sizes set at 30 or below.
- Four teaching positions were posted at the high school however; we're hoping to get one teacher who has multiple licenses.
- There could be some classes that are 32-35. There are some PE classes that could be 35.
- Spanish is an area of concern, but finding a part time Spanish teacher could be difficult.
- Class sizes need to be discussed before creating class schedules.
- Jon Baker said class size has been discussed amongst the teachers. He said in the SS department, some of their classes are over 30.
- He said the larger class sizes are leading to teacher burn-out.
- Jon said he is happy to hear we are trying to keep the class size below 30.

- Christina asked if conferences could use Power School to sign up.
- Jeff Miller said it could be used as a sign up for different areas such as volunteers, conferences, etc.
- Christina asked if there would be training for teachers.
- Jeff stated it would occur when school started back up next year.

#### Field Trips

- Scott explained that all field trips will be approved by the school board.
- He shared that it's important to get that publicity in the paper by getting the school board's blessing.
- Anything that comes up later in the year will also need to go to the school board.
- Last minute approvals for activities such as sports, Scott can approve.
- It was explained that non-corporation sponsored trips, such as the NY trip, need to ask the board to use the building for meetings.

Next meeting: Tuesday, May 28, 2019