

NORTHERN WELLS COMMUNITY SCHOOLS
STRATEGIC PLANNING MONDAY, DECEMBER 9, 2019@6:30 PM
NORWELL HIGH SCHOOL
REGULAR SCHOOL BOARD MEETING
ADMINISTRATIVE OFFICE
TUESDAY, DECEMBER 10, 2019
5:30 P.M.

Pledge of Allegiance & Moment of Silence

Call to Order

Public notice of the date, time and place of the Board meeting had been previously posted according to statute on Thursday, December 5, 2019, at 4:00 p.m. local time.

Angie Topp called to order the regular meeting of the Board of School Trustees. Present at the meeting were Angie Topp, President; Scott Elzey, Vice-President; Gene Donaghy, Secretary; Karen Harris, Member; Corey Krug; Member, Superintendent Mills, IT Director Jeff Miller, NHS Principal David Parker, Dana Wannemacher and Ryan Bowland of Barton Coe Vilamaa, Buildings and Grounds Supervisor Adam Heckber, Glen Werling News Banner, Jennifer Nes, and 2 guests.

NOTE: All actions of the Board were duly moved, seconded and adopted upon unanimous vote of the Board, and without dissenting vote or abstention, unless otherwise stated.

Public Comment

Angie Topp asked if there was anyone present who wished to make a comment to the Board. No comments were made.

Approval of the Minutes

Superintendent Mills recommended approval of the minutes of the executive session and regular board meeting conducted November 19, 2019. Following review by the Board and responses to questions posed, the Board approved the minutes as presented.

Approval of Claims

Superintendent Mills asked if there were any questions concerning the claims. Following review by the Board and responses posed, the Board approved the claims as presented.

Education Fund	129,785.23
Debt Service	1,076,367.38
Retirement/Sev Bond Debt Serv	182,243.56
Referendum Fund-exempt CPF	495,000.00
Operations Fund	242,148.28
School Lunch	32,335.61
Curricular Materials Rental	1,293.75

Area 18 2019-20	731.38
HS Spanish Grant for Books	30.00
CADA Grant-Drug Screening	600.00
LES-Makerspace Mini-Grant	11.17
School Safety Grant	5,696.99
High Ability 2019-20	1,255.00
Title I, 2017-18 School Year	0.00
Title I, 2019-20 School Year	2,259.88
Title IV – Project Year 2018	150.00
<u>Total of All Funds</u>	<u>\$2,169,908.23</u>

<u>Totals by Clearing</u>	
Group Insurance-Health	36,989.06
Group Insurance-Retiree Health	7,314.00
School Lunch Clearing Account	54.15
Staff Services/Clearing	<u>93.00</u>
Total of all Clearing	\$44,450.21
 Grand Total	 \$2,214,358.44

Personnel

Superintendent Mills presented the following personnel items.

Resignations:

- Missy Bussel – NMS Assistant Swim Coach
- Courtnee McMillen – OES 3rd Grade Teacher
- Mitchell Wilson – NHS Boy’s Tennis Coach
- Wendy Bailey – NMS Assistant Track Coach
- Adam Wagner – NMS Assistant Track Coach
- John Proegler – NHS Girls Soccer Head Coach

Leaves:

- Kylie Heckber – LES 4th Grade Teacher
- Christa Alig – OES 2nd Grade Teacher

Recommendations:

- OES - Alicia Lewis – Pre-school Teaching Assistant
- NHS - Cybil Dunnuck – Teaching Assistant
 - Kristina Riley – Teaching Assistant
 - Deidre Stoppenhagen – Assistant Track Coach
 - Kade Zadylak – Volunteer Assistant Wrestling Coach
- NMS - 2019-20 Coaches/Advisors
 - Returning: Bill Bostain - Robotics Coach
 - Shawn Page - Robotics Assistant Coach

Bill Bostain – Future City Advisor
John Martinez – Chess Club Advisor
Audra Martinez – Chess Club Volunteer
Stephanie Scott – Art Club Advisor
Tanner Lesh – Swim Coordinator
Christina Allen – Boys Swim Assistant
Suzy Cyrus – Girls Swim Assistant

New: Derek Prough – NMS Wrestling Head Coach
Tyler Smith – Wrestling Co-Assistant Coach
Joe Lewis – Wrestling Co-Assistant Coach

Donations:

\$310 to NMS Student Activities from Joanne Milostan
\$300 to NHS FFA Auction from Meyer Building & Jeff Shelton

Following review by the Board and responses to questions posed, the Board approved the personnel items, and donations as presented. (See Attached)

Ossian Elementary Project - Construction Bid

Dana Wannemacher of Barton Coe Vilamaa explained to the Board that the base bid received from Project Design & Piping, Inc. was the lowest bid for the Ossian Elementary School HVAC Replacement. He shared that the bid exceeds project estimates and that after meeting with Project Design & Piping to address this issue they offered a credit against their base bid of \$359,350 to remove the Main Electrical Distribution Panel (MDP), distributed electrical panels, branch wiring and devices from their scope of work. This would bring the contracted amount from \$3,949,750 down to \$3,590,400. Wannemacher shared that there is \$100,000 included within the base bid from Project Design & Piping for the sole purpose of addressing unforeseen conditions during constructions. He also suggested adding back the MDP to the project, an amount of \$55,465, believed by Wannamacher to be an extremely competitive number worth serious consideration. Mills explained that the other electrical items could possibly be completed with other projects. Buildings and Grounds Supervisor Adam Heckber agreed with Wannamacher's recommendations. Mills recommended that the Board approve the bid with the power deduct but adding in the MDP. Following review by the Board and responses to questions posed, the Board approved the bid with the power deduct and adding the MDP as presented. (See Attached)

Norwell High School D-Wing Renovation Recommendations

Superintendent Mills recommended to the Board to not pursue HVAC work in the D-wing due to excessive and unexpected bids. Mills recommended the replacement of the ceiling and lights at an estimated cost of \$340,000, Wannemacher advised \$500,000 for the work. Mills recommended renovation of the science labs and classrooms, estimated by Wannemacher to be \$550,000, that is to tear out and replace things as they currently are configured. Wannemacher shared drawings and explained details to the Board and answered questions. Mills recommended working with our science teachers to determine if we would be better served to do more than a

tear out and replace. Mills recommended seeking bids for the science labs and classroom work above before pursuing further D-section improvements. He shared after determining our remaining budget, he would recommend pursuing the remaining D-wing improvements in priority order as determined by the Board. Mills recommended that bids are requested for the ceiling and lights throughout D-wing, design science areas, and after the bids have been received for those items possibly use other resources to pursue other items in the CTE areas for example: air conditioning in the automotive. Vice-President Scott Elzey asked if these items were listed in the original projects and that his fear was that the Board is going into something that was not in the original Bond Project saying he hated to go from something that was necessary to a “white board”. Saying, “That is not something the tax payors signed up for.” Treasurer Gene Donaghy shared that with the new teaching methods the science areas are 30 years old and that they need updated. NHS Principal David Parker explained some of the layout of the science rooms. Mills believed that with this round of funding, renovating classroom space was a better investment of the dollars for the long haul taking a look at the classroom space especially with the changes in graduation requirements. He acknowledged that the HVAC could be included in a 2022 project with the middle school. Mills’ recommendation was to go out for bids for the ceiling and lights, and renovating the science classrooms, and then come back to address the remaining part of the project after finding out what those bids are. Following review by the Board and responses to questions posed, the Board approved the seeking of bids for the ceiling and lights, and the renovating of the science classrooms as presented. Vice-President Scott Elzey opposed. (See Attached)

End of Year Resolution

Superintendent Mills recommended to the Board approval of a resolution allowing payment of end-of-year bills and to make any necessary fund transfers. Following review by the Board and responses to questions posed, the Board approved the resolution as presented. (See Attached)

School Board Meeting Dates - New Bylaw

Superintendent Mills proposed to the Board to change the Bylaw for the board meeting dates which included changing the regular meetings to the 2nd and 4th Tuesdays of each month, except for March and December. Following review by the Board and responses to questions posed, the Board approved the new bylaw for the board meeting dates as presented. (See Attached)

Organizational Board Meeting for 2020

Superintendent Mills made a motion to hold the Organizational Board Meeting for 2020 on Tuesday, January 14th, 2020 at 5:30 p.m. at the Central Office. Following review by the Board and responses to questions posed, the Board approved the January 14th, Organization Board Meeting date as presented. (See Attached)

NHS CTE Pathways Proposal

NHS Principal David Parker recommended the Board approve the submitting of proposals to Area 18 that would allow NHS to pursue the addition of new, in-house, CTE programming. This would include Health Science Education, Education Careers, Animal Systems, and Interactive Media. Parker shared that students currently are attending these classes at other schools creating a loss of class time, scheduling conflicts, fewer students participate in CTE when they are asked to leave the building, due to travel to and from and cost of that travel. He also shared that as we move to a system that demands 50% to 60% of our students to earn a diploma it is becoming more imperative that we do this right. There would be no additional cost in staffing, but there could be an additional start-up cost for some. Parker covered information for each of the courses in detail. Following review by the Board and responses to questions posed, the Board approved the submission of the proposals to Area 18 as presented. (See Attached)

Superintendent's Report

Superintendent Mills shared that Strategic Planning met on December 9th and one of the NHS ICE student shared explaining that she was a student who never passed an ISTEP test and this is something that is helpful to me. Mills said he wanted everyone to know that it is not all about the ISTEP it's about giving kids the opportunities. Mills shared that he had a Red for Ed shirt for the Board and the Red for Ed presentation is on the Strategic Planning page on the NWCS website.

Treasurer Gene Donaghy shared that he, NHS Teacher Kyle Bailey and Vice-President Scott Elzey joined with 21 students to do some clean up at the wetlands behind the high school.

The next School Board meeting will be January 14, 2020 at the Central Office.

Adjournment

There being no further business, the School Board meeting was adjourned.

Angie Topp, President

Scott Elzey, Vice-President

Gene Donaghy, Secretary

Karen Harris, Member

Corey Krug, Member