

NORTHERN WELLS COMMUNITY SCHOOLS
REGULAR SCHOOL BOARD MEETING
LANCASTER ELEMENTARY SCHOOL
TUESDAY, SEPTEMBER 8, 2020
5:30 P.M.

Recognition

A reception with cookies and punch was held prior to the Board meeting to recognize retirees and new employees.

Associate Superintendent Scott Mills recognized NWCS retirees and presented them with a certificate and plaque. Those present were:

Diana Burgan – Teacher 19 years
Sara Sander – Food Service 20 years
Lori Bender – Teacher 17 years

Those retirees unable to attend were:

Barb Neuhauser – Food Service 19 years
Donna Cortright – Teacher 34 years
Marcia Miller – Food Service Director 38 years
Sarah Baker – Teacher 36 years
Lynne Adam – Bus Driver 29 years
Tim Kunkel – Bus Driver 29 years
Patti Macias – Data Specialist 25 years
Ron Monnot – Bus Driver 35 years
Gloria Monnot – Custodian 22 years
Anita Wendel – Library Assistant 15 years

The building principals then introduced their new teaching staff.

Pledge of Allegiance & Moment of Silence

Call to Order

Public notice of the date, time and place of the Board meeting had been previously posted according to statute on Thursday, September 3, 2020, at 4:00 p.m. local time.

Angie Topp called to order the regular meeting of the Board of School Trustees. Present at the meeting were Angie Topp, President; Scott Elzey, Vice-President; Gene Donaghy, Secretary; Karen Harris, Member; Corey Krug; Member, Associate Superintendent Mills, Superintendent Michael Springer, IT Director Jeff Miller, Glen Werling News Banner, NHS Principal David Parker and 2 guests.

NOTE: All actions of the Board were duly moved, seconded and adopted upon unanimous vote of the Board, and without dissenting vote or abstention, unless otherwise stated.

Public Comment

Angie Topp asked if there was anyone present who wished to make a comment to the Board. No comments were made.

Approval of the Minutes

Angie Topp recommended approval of the minutes of the regular board meeting conducted August 25, 2020. Following review by the Board and responses to questions posed, the Board approved the minutes as presented.

Approval of Claims

Angie Topp asked if there were any questions concerning the claims. Following review by the Board and responses posed, the Board approved the claims as presented.

Education Fund	130,664.56
Operations Fund	106,716.88
COVID-19 Related Supplies	32.40
School Lunch	9,980.41
Curricular Materials Rental	314,334.36
Alternative School Grant	7,566.22
NESP 2019-20 grant	135.75
Title I 2020-21 School Year	4,324.52
Title II	434.46
CARES Act-18003 Ed Stabilization	88,023.82
<u>Federal Stimulus FEMA Funds</u>	<u>14,268.18</u>
Total of All Funds	\$676,481.56
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<u>Totals by Clearing</u>	
Group Insurance-Health	41,299.05
Group Insurance – Retiree Health	6,591.00
School Lunch Clearing Account	42.65
<u>Fringe Bene-Vehicle Deduction</u>	<u>607.41</u>
Total of all Clearing	48,540.11
Grand Total	\$725,021.67

Personnel

Superintendent Springer presented the following personnel items.

Retirements:

Ron Monnot – Bus Driver

Resignations:

Pam Parker – NHS Teaching Assistant
Kristina Bardsley – Food Service

Terminations:

Kristen McCune – LES Teaching Assistant

Recommendations:

Cleveland Inge – NMS 7th Grade Girls Basketball Coach
Stephanie Mounsey – NMS Nurse
OES Mentors
 Beth Mallery to Anna Whetstone
 Christa Alig to Kailey Till
Ashton Sprunger – OES Teaching Assistant
Kathy Combs – Bus driver
Carlos DeLeon – Boys Volunteer Assistant Soccer Coach
Crystal Payton – LES Teaching Assistant
Zachary Petree – NHS Teaching Assistant
Rebecca Gorrell – NHS English Teacher

Donations:

\$100 – Anonymous Donation to NHS Football Program

Following review by the Board and responses to questions posed, the Board approved the personnel items, and donation as presented. (See Attached)

Revised Superintendent's Contract

Associate Superintendent Mills recommended that the Board approve the revised Superintendent's Contract for Mike Springer. Following review by the Board and responses to questions posed, the Board approved the revised contract as presented.

Teacher Appreciation Grant Policy

Associate Superintendent Mills recommended that the Board approve keeping the same Teacher Appreciation Grant that the corporation had last year with no changes. Mills shared that the state law requires it approved every year. Following review by the Board and responses to questions posed, the Board approved the Teacher Appreciation Grant as presented. (See Attached)

Review 2019-20 Certified Evaluation Summary

Associate Superintendent Mills reviewed with the Board the NWCS Certified Evaluation outcomes. Mills shared that for 2019-20 there were no in-effective, 9 of NHS teachers were evaluated by the administration to be highly effective, 39 were effective and 1 improvement necessary, NMS teachers were 15 highly effective, 24 effective and 0 improvement necessary, Lancaster Elementary teachers were 8 highly effective, 28 effective and 0 improvement

necessary, Ossian Elementary teachers were 4 highly effective, 35 effective and 1 improvement necessary. (See Attached)

Certified Evaluation Plan for 2020-21

Associate Superintendent Mills recommended that the Board approve the NWCS Evaluation Plan for Certified Employees. Mills said the plan has been simplified for the 2020-21 school year and that a new evaluation would be used for the 2021-22 school year. Following review by the Board and responses to questions posed, the Board approved the Certified Evaluation Plan for 2020-21 as presented. (See Attached)

Review 2021 Budget Process and Preliminary 2021 School Budget

Associate Superintendent Mills discussed with the Board and guests the 2021 NWCS School Budget 1st Draft. Mills presented a power point covering items such as NWCS Budget process timeline, 2021 Funds, Debt Service, Referendum Debt, Basic Grant-State funding, NWCS ADM since 2007, Education Fund Proposed Budget as of 9-8-2020 (\$15,700,000), Operations Fund Proposed Budget as of 9-8-2020 (\$9,500,000), Capital Projects Plan, Bus Replacement Plan and RainyDay Fund. Mills said he would have additional budget information at the next board meeting and will also request permission from the board members to advertise the budget on September 22nd. After it is posted, a public hearing will be held on the budget at the board meeting on October 13th. The CPF & Bus replacement plans and the budget will then be considered for adoption by the board at the board meeting on October 27th and then the adopted budget will be filed via Gateway on October 18th. (See Attached)

2021-22 School Calendar

Associate Superintendent Mills shared with the Board potential calendars for the 2021-22 school year. Mills presented details of Option 1 and Option 2 (see attached). Superintendent Springer added that he spoke with administrators and the teachers' association and asked that the Board take some time to look over the calendars for approval at a later meeting. President Topp asked if there were questions. There were no questions.

Rescind Termination of Lease for Lancaster Park

Superintendent Springer asked the Board to accept the letter that was received from the Bluffton Parks and Recreation Department in reference to the Lancaster Lease Termination Notice. Following review by the Board and responses to questions posed, the Board accepted the letter as presented. (See Attached)

Release Notice RFQ for Architectural Services

Superintendent Springer recommended that the Board approve the Notice of Request For Qualifications. Following review by the Board and responses to questions posed, the Board approved the notice as presented. (See Attached)

Release Notice of RFP for Construction Manager as Constructor

Superintendent Springer recommended that the Board approve the Notice of Request For Proposals. Following review by the Board and responses to questions posed, the Board approved the notice as presented. (See Attached)

Revision of NWCS Reopening Guidance Document

Superintendent Springer shared a few revisions of the NWCS Reopening Guidance Document. Springer shared items added to the list of symptoms, and including a note from the school nurse in the guidance for returning, and the 10 calendar days without symptoms from the date of the positive test result. Springer asked the Board to approve the changes. Following review by the Board and responses to questions posed, the Board approved the changes as presented. (See Attached)

Superintendent's Report

Superintendent Springer shared the following: see attached documents

1. COVID-Related Restrictions (**Over the Past Two Weeks**)
 - There has been no increase in **CONFIRMED** COVID-19 cases for NWCS staff or students. There still has been only **2** staff and **1** student with a confirmed case of COVID-19.
 - Due to experiencing COVID-related symptoms, we have restricted 2 additional staff 27 additional students.
 - Due to CLOSE CONTACT with someone having COVID-related symptoms, we have restricted 6 additional staff and 20 additional students.
 - Due to CLOSE CONTACT with someone TESTING POSITIVE for COVID-19, we have restricted 2 additional staff and 1 additional student.
2. Architectural Services and Construction Manager as Constructor Selection Process Update
 - Per tonight's board approval, the Architectural Services Request for Qualifications (RFQ) and the CMc Request for Proposal (RFP) Notices will be published tomorrow, September 9th. Per Indiana Code 5-32-3 a second notice CMc RFP will need to be published seven days later, September 16th. This changes our timeline to CMc responses being due on September 23rd. Even though there is no requirement to do so, we will keep the timeline adjustment for the Architectural Services. Interviews will be October 14th for the architects and October 16th for the construction managers.
3. SBOE Decision to Count Remote Learners at 100% and to Keep the Sept. 18th ADM Count Day. (See enclosed IDEO Memo.)

The next School Board meeting will be September 22nd at the Central Office.

Adjournment

There being no further business, the School Board meeting was adjourned.

Angie Topp, President

Scott Elzey, Vice-President

Gene Donaghy, Secretary

Karen Harris, Member

Corey Krug, Member

NORTHERN WELLS COMMUNITY SCHOOLS
EXECUTIVE SESSION & REGULAR SCHOOL BOARD MEETING
ADMINISTRATIVE OFFICE
TUESDAY, SEPTEMBER 22, 2020
4:30 & 5:30 P.M.

Executive Session

Public notice of the date, time, place and specific reference to the enumerated instance for which the executive session was held had been previously posted according to statute on September 17, 2020, at 4:00 p.m. local time.

Angie Topp called to order the executive session of the Board of School Trustees. Present at the meeting were Angie Topp, President; Scott Elzey, Vice-President; Gene Donaghy, Secretary; Karen Harris, Member; Corey Krug, Member; and Superintendent Springer.

We hereby certify that the Board met in executive session for the following purpose in accordance with I.C. 5-14-1.5-6.1(b):

For discussion of strategy with respect to Collective Bargaining.

For discussion of real property transaction including: (i) a purchase;(ii) a lease as lessor; (iii) a lease as lessee;(iv) a transfer;(v) an exchange; or (vi) a sale; by the governing body up to the time a contract or option is executed by the parties. This clause does not affect a political subdivision's duty to comply with any other statute that governs the conduct of the real property transaction, including IC 36-1-10 or IC 36-1-11.

We further certify that no subject matter other than the subject specified in the public notice was discussed.

The meeting was adjourned and moved into regular session.

Pledge of Allegiance & Moment of Silence

Call to Order

Public notice of the date, time and place of the Board meeting had been previously posted according to statute on Thursday, September 17, 2020, at 4:00 p.m. local time.

Angie Topp called to order the regular meeting of the Board of School Trustees. Present at the meeting were Angie Topp, President; Scott Elzey, Vice-President; Gene Donaghy, Secretary; Karen Harris, Member; Corey Krug; Member, Associate Superintendent Mills, Superintendent Springer, IT Director Jeff Miller, Glen Werling News Banner, Jennifer Nes and 4 guests.

NOTE: All actions of the Board were duly moved, seconded and adopted upon unanimous vote of the Board, and without dissenting vote or abstention, unless otherwise stated.

Public Comment

Angie Topp asked if there was anyone present who wished to make a comment to the Board. No comments were made.

Approval of the Minutes

Angie Topp recommended approval of the minutes of the regular board meeting conducted September 9, 2020 and the hearing on September 14, 2020. Following review by the Board and responses to questions posed, the Board approved the minutes as presented.

Approval of Claims

Angie Topp asked if there were any questions concerning the claims. Following review by the Board and responses posed, the Board approved the claims as presented.

Education Fund	9,025.02
Operations Fund	91,927.08
COVID-19 Related Supplies	14,050.00
School Lunch	11,681.28
Curricular Materials Rental	1,000.97
Drivers Ed Program (was 3900)	140.00
Teacher of the Year – L.Weybright	239.72
Alternative School Tech (was 2921)	76.65
Alternative School Grant	0.00
NESP 2019-20 Grant	319.50
High Ability 2019-20	540.23
Title I 2019-20 School Year	244.12
Title IV – Project Year 2019	3,400.00
<u>CARES Act-18003 Ed Stabilization</u>	<u>2,140.00</u>
Total of All Funds	\$134,784.57

<u>Totals by Clearing</u>	
School Lunch Clearing Account	462.05
IPAD Repair Part-Covers/Cases	1,054.95
<u>Fringe Bene-Vehicle Deduction</u>	<u>1,297.19</u>
Total of all Clearing	\$2,814.19

Grand Total	\$137,598.76
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Personnel

Superintendent Springer presented the following personnel items.

Retirements:

Charlotte Boots - Custodian

Resignations:

Natalie Swineford – NHS Nurse

Recommendations:

Dustin Steffen – Custodian

Alex Howard – NMS 8th Grade Girls Basketball Coach

Angela Hulvey – NHS Nurse

Donations:

\$602 from Lancaster Chapel United Methodist Church for student needs.

\$500 Anonymous to OES for Student Supplies/Guidance

\$500 Anonymous to LES for Children who need assistance.

Donation of Wells Fargo Trailer from St. Mark Lutheran Church to NHS

Marching Band.

\$200 Anonymous to NHS Football Program

Following review by the Board and responses to questions posed, the Board approved the personnel items and donations as presented. (See Attached)

Advertise 2021 School Budget

Associate Superintendent Mills asked the Board to approve permission to post the 2021 School Budget and advertise it as required by law. Mills stated that the Budget Hearing would be held October 13, 2020 and would go to the Board for approval on October 27, 2020. Following review by the Board and responses to questions posed, the Board approved posting/advertising the budget. (See Attached)

Advertise Board Vacancy

President Angie Topp explained that Scott Elzey has shared his intentions to go off the Board at the end of the year which will create a Board vacancy for Rockcreek Township. Topp explained that the Board will begin taking applications October 1st till October 31st, those applications can be sent to the Central Office, any questions can be addressed to her, an applicant does not have to apply at the county clerk's office, there will be interviews, applications will be available on the website and paper copies at the Central Office. Topp thanked Elzey for the advance notice enabling time to find a replacement. Gene Donaghy asked Elzey how many years he had been on the Board. Elzey responded 18 years. No motion was needed.

Superintendent's Report

Superintendent Springer updated the Board on restrictions due to Covid-19 and shared that not much has changed. Springer said there was NO increase in confirmed positive COVID - 19 cases for staff or students and little to no increase in restrictions due to symptoms or close contact. (See Attached)

The next School Board meeting will be October 13th at Norwell Middle School.

Adjournment

There being no further business, the School Board meeting was adjourned.

Angie Topp, President

Scott Elzey, Vice-President

Gene Donaghy, Secretary

Karen Harris, Member

Corey Krug, Member