

NORTHERN WELLS COMMUNITY SCHOOLS
REGULAR SCHOOL BOARD MEETING
ADMINISTRATIVE OFFICE
TUESDAY, JUNE 8, 2021
5:30 P.M.

Pledge of Allegiance & Moment of Silence

Public Comment

President Angie Topp asked if there was anyone present who wished to make a comment to the Board. No comments were made.

Call to Order

Public notice of the date, time and place of the Board meeting had been previously posted according to statute on Friday, June 4, 2021, at 4:00 p.m. local time.

President Angie Topp called to order the regular meeting of the Board of School Trustees. Present at the meeting were Angie Topp, President; Cory Krug, Vice-President; Karen Harris, Secretary; Gene Donaghy, Member; Chad Kline, Member; Superintendent Springer, IT Director Jeff Miller, Jennifer Nes and guests.

NOTE: All actions of the Board were duly moved, seconded and adopted upon unanimous vote of the Board, and without dissenting vote or abstention, unless otherwise stated.

Recognitions

The Board recognized NHS State Qualifiers Girls Track & Field.
Lauren Bales, Sarah Mahnensmith, Kaylee Fuelling, Ali Riley & Maiah Shelton.

Approval of the Minutes

President Angie Topp recommended approval of the minutes of the hearing and the regular board meeting conducted May 25, 2021. Following review by the Board and responses to questions posed, the Board approved the minutes as presented. (See Attached)

Approval of Claims

President Angie Topp asked if there were any questions concerning the claims. Following review by the Board and responses posed, the Board approved the claims as presented.

Education Fund	4,999.46
Debt Service	191,599.00
Referendum Fund-exempt CPF	495,000.00
Operations Fund	33,575.10
School Lunch	40,958.20
Drivers Ed Program (was 3900)	19.96

College Board Rebate	250.00
Aquatics Fund	360.00
CPR/AED & Lifeguard Training	256.00
Early Intervention Grant	2,212.70
NESP 20-21	277.13
High Ability 20-21	2,088.63
State Connectivity Grant	9,650.04
Title I, 2020-21 School Year	29.46
<u>School Lunch Clearing Account</u>	<u>8,402.10</u>
Total of All Funds	\$789,677.78

<hr/> <u>Totals by Clearing</u>	
IPAD Repair Reimbursements	24.50
<u>Fringe Bene-Vehicle Deduction</u>	<u>2,520.92</u>
Totals of All Clearing	\$2545.42

Grand Total	\$792,223.20
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Personnel

Superintendent Springer presented the following personnel items and donations.

Retirement:

Emilie Meyer – OES 4th Grade Teacher

Resignations:

Kylee McMichael – NMS Spell Bowl Coach
Melissa Brown – NMS Student Council Advisor
Derek Prough – NMS Wrestling Head Coach

Recommendations:

Crystal Payton – LES Building Technology Resource
Melanie Newell – OES Treasurer
Sheila Brown – OES Pre-School Assistant
Emily Gunsett – NHS English Teacher & NHS Boys Soccer Asst. Coach

LES – Math Bowl, Dee Yonker
Spell Bowl, Sarah Jarrard
STEAM Club Coach, Cara Gerber
Vocal Music Sponsor, Hannah Hobson
Young Author Co-coordinators, Amanda Reynolds
Jennifer Amstutz
Mentor for Saige Jauregui, Sarah Jarrard
Mentor for Taylor Gerber, Dee Yonker
Co-Mentors for Liz Heck, Ally Norman, and Madi Campbell:
Deb Dilley & Jeff Smith
Mentor for Hannah Hobson, Darci Bloomfield

Donations:

\$7000 to NHS for FFA Scholarships from Dr. Harry Brickley Farm Foundation.

Old Business

There was no old business.

Food Service – Agreement, Region 8 Purchasing Cooperative for 2021-22

Superintendent Springer recommended that the Board approve participation in the bread, milk, food and supplies agreement with Region 8 for the 2021-22 school year. Springer shared that this has been approved in the past. Following review by the Board and questions posed, the Board approved the agreement for the 2021-22 school year as presented. (See Attached)

Textbook & Technology Fees for 2021-22 School Year

Superintendent Springer recommended that the Board approve the Technology & Textbook rental fees for the 2021-22 school year. Springer noted that there would be no increase, the fees would be the same as the previous year.

Grades K-2	\$125	Grades 3-5	\$145
Grades 6-8	\$165	Grades 9-12	\$165*(see attached)

Following review by the Board and responses to questions posed, the Board approved the 2021-22 Textbook & Technology fees as recommended. (See Attached)

LES & OES Handbooks & Latchkey Handbooks for 2021-22

Superintendent Springer recommended that the Board approve changes to the Latchkey (Bear/Bobcat Care) & Parent/Student Handbooks for 2021-22. Elementary assistant principals, Adam McAfee & Kristen Wall were present to answer any questions from the Board. Following review by the Board and responses to questions posed, the Board approved the OES/LES Parent/Student Handbooks and the Latchkey (Bear/Bobcat Care) Handbook with changes as presented. (See Attached)

Indiana University Agreement

Superintendent Springer recommended that the Board approve a Clinical Affiliation agreement between Indiana University and NWCS. Springer shared that this would provide clinical experiences for college students at our schools. Following review by the Board and questions posed, the Board approved the agreement as presented. (See Attached)

Adjournment

There being no further business, the School Board meeting was adjourned.

The next School Board meeting will be June 22th at the Central Office.

Angie Topp, President

Corey Krug, Vice-President

Karen Harris, Secretary

Gene Donaghy, Member

Chad Kline, Member

NORTHERN WELLS COMMUNITY SCHOOLS
EXECUTIVE SESSION & REGULAR SCHOOL BOARD MEETING
ADMINISTRATIVE OFFICE
TUESDAY, JUNE 22, 2021
4:30 & 5:30 P.M.

Executive Session

Public notice of the date, time, place and specific reference to the enumerated instance for which the executive session was held had been previously posted according to statute on June 18, 2021, at 4:00 p.m. local time.

Angie Topp called to order the executive session of the Board of School Trustees. Present at the meeting were Angie Topp, President; Corey Krug, Vice-President; Karen Harris, Secretary; Gene Donaghy, Member; Chad Kline, Member; and Superintendent Springer.

We hereby certify that the Board met in executive session for the following purpose in accordance with I.C. 5-14-1.5-6.1(b):

For discussion of strategy with respect to any of the following: Collective Bargaining Interviews and negotiations with industrial or commercial prospects or agents of industrial or commercial prospects by the Indiana economic development corporation, the Indiana destination development corporation, the Indiana finance authority, the ports of Indiana, an economic development commission, the Indiana state department of agriculture, a local economic development organization that is a purpose is the promotion of industrial or business development in Indiana, the retention or expansion of Indiana businesses, or the development of entrepreneurial activities in Indiana; or a governing body of a political subdivision.

We further certify that no subject matter other than the subject specified in the public notice was discussed.

The meeting was adjourned and moved into regular session.

Pledge of Allegiance & Moment of Silence

Public Comment

President Angie Topp asked if there was anyone present who wished to make a comment to the Board. No comments were made.

Call to Order

Public notice of the date, time and place of the Board meeting had been previously posted according to statute on Friday, June 18, 2021, at 4:00 p.m. local time.

President Angie Topp called to order the regular meeting of the Board of School Trustees. Present at the meeting were Angie Topp, President; Cory Krug, Vice-President; Karen

Harris, Secretary; Gene Donaghy, Member; Chad Kline, Member; Superintendent Springer, IT Director Jeff Miller, Jennifer Nes and guests.

NOTE: All actions of the Board were duly moved, seconded and adopted upon unanimous vote of the Board, and without dissenting vote or abstention, unless otherwise stated.

Recognitions

The Board recognized the following: NHS Semi-State Baseball Team & North All-Star, Senior Rocco Hanes

Approval of the Minutes

President Angie Topp recommended approval of the minutes of the regular board meeting conducted June 8, 2021. Following review by the Board and responses to questions posed, the Board approved the minutes as presented. (See Attached)

Approval of Claims

President Angie Topp asked if there were any questions concerning the claims. Following review by the Board and responses posed, the Board approved the claims as presented.

Education Fund	33,994.96
Debt Service	992,475.00
Operations Fund	162,391.52
School Lunch	957.56
Curricular Materials Rental	326,067.55
Drivers Ed Program (was 3900)	7,015.50
20-21 Remediation/Formative Test	7,986.36
Early Intervention Grant	44.30
NESP 20-21	190.21
High Ability 20-21	600.00
State Connectivity Grant	920.00
Title IV, Project 20-22	5,130.00
Title II 2020-2022	1,095.00
School Lunch Clearing Account	1,242.94
<u>Total of All Funds</u>	<u>\$1,540,110.90</u>
<u>Totals by Clearing</u>	
IPAD Repair Reimbursements	3,589.89
IPAD Repair parts-Covers/Cases	98.98
<u>Totals of All Clearing</u>	<u>\$3688.87</u>
 Grand Total	 \$1,543,799.77

Personnel

Superintendent Springer presented the following personnel items and donations.

Retirement:

Arlene Werling – Food Service

Resignations:

Amanda Reynolds – LES Kindergarten Teacher

April Dunwiddie – OES Teaching Assistant

Kristen Bales – OES 5th Grade Teacher

Recommendations:

Jensen Polderman – OES 1st Grade Teacher

Sarah Roth – OES 4th Grade Teacher

NMS Activities Extra-Curricular Fall 2021 Positions (See Attached)

NMS Sports Coaches 2021-22

Thomas Crum – NHS Boys Varsity Cross Country Coach

Donations:

Employee Appreciation Donations – \$1000 Weigand Construction

\$500 Stifel Nicolaus

\$500 Anonymous

\$2500 Anonymous

\$250 from Krueckeberg Auction & Realty to NHS FFA Scholarships

Old Business

There was no old business.

2021-22 NMS Student/Parent Handbook for 2021-22

NMS Assistant Principal Holly Morgan shared with the Board changes to the NMS Student/Parent Handbook for 2021-22. Superintendent Mike Springer recommended that the Board approve the changes. Following review by the Board and questions posed, the Board approved the NMS Student/Parent Handbook as presented. (See Attached)

2021-22 NHS Student/Parent Handbook for 2021-22

NHS Principal David Parker shared with the Board changes to the NHS Student/Parent Handbook for 2021-22. Superintendent Springer recommended that the Board approve the changes. Following review by the Board and questions posed, the Board approved the NHS Student/Parent Handbook as presented. (See Attached)

First Reading Facilities Policy #7510

Superintendent Springer shared the first reading of the Facility Usage Policy #7510 revision with the Board. Following review by the Board and questions posed, Springer said he would have the policy revision at the next board meeting on July 27th for approval. (See Attached)

New Volunteer Approval Guidelines

Superintendent Springer recommended that the Board approve the new Volunteer Approval Guidelines. Springer shared the two levels of volunteers, cost to the volunteer, and that the goal would be to have the new guidelines in place for the 2021-22 school year. Following review by the Board and questions posed, the Board agreed to have more discussion on the guidelines. (See Attached)

2021-22 Support Staff Pay Rates

Superintendent Springer recommended that the Board approve the 2021-22 Support Staff Pay Rates. Following review by the Board and questions posed, the Board approved the Support Staff Pay Rates as presented. (See Attached)

Financial Services Director Job Description & Recommendation

Superintendent Springer recommended that the Board approve the Financial Services Director Job Description and recommended that current HR/Treasurer, Deb Adams' current job description be changed to this description. Following review by the Board and questions posed, the Board approved the Financial Services Director Job Description and Deb Adams as the director as presented. (See Attached)

Assistant Technology Director Job Description & Recommendation

Superintendent Springer recommended that the Board approve the Assistant Technology Director Job Description and recommended that Byron Gerber's current job description be changed to this description. Following review by the Board and questions posed, the Board approved the Assistant Technology Director Job Description and Byron Gerber as the assistant director as presented. (See Attached)

2021-23 Administrative Contracts and Benefits

Superintendent Springer recommended that the Board approve the 2021-23 Administrative Contracts and Benefits. Following review by the Board and questions posed, the Board approved the Administrative Contracts and Benefits as presented. (See Attached)

Certified/Non-Certified Staff Handbook

Superintendent Springer recommended that the Board approve the Certified/Non-Certified Staff Handbook. Springer explained that the handbook represents professional expectations for all staff and that it also addresses electronic communication between staff and

students. Springer added that it is important that staff members read these expectations and begin implementing them for the protection of students and staff. Following review by the Board and questions posed, the Board approved the handbook as presented. (See Attached)

Support Staff Benefits Manual

Superintendent Springer recommended that the Board approve the Support Staff Benefits Manual. Following review by the Board and questions posed, the Board approved the manual as presented. (See Attached)

Vector Solutions K-12 Education Software Agreement

Superintendent Springer recommended that the Board approve the agreement with Vector Solutions K-12 Education Software. Springer explained that Vector Solutions will be providing the required safety videos for staff. Following review by the Board and questions posed, the Board approved the agreement as presented. (See Attached)

2021-22 Safety Emergency Procedures Guide

Superintendent Springer recommended that the Board approve the 2021-22 Safety Emergency Procedures Guide. Following review by the Board and questions posed, the Board approved the guide as presented. (See Attached)

Signature Approval – Termination of 1977 Lease & 1985 Amendment to Lease

Superintendent Springer recommended that the Board (minus Angie Topp) approve President, Angie Topp to sign Termination of 1977 Lease & 1985 Amendment to Lease. Following review by the Board and questions posed, the Board approved the allowing of the signature as presented. (See Attached)

Adjournment

There being no further business, the School Board meeting was adjourned.

The next School Board meeting will be July 27th at the Central Office.

Angie Topp, President

Corey Krug, Vice-President

Karen Harris, Secretary

Gene Donaghy, Member

Chad Kline, Member