

## NWCS Medication Policy

In order for your student to take a non-prescription medication at school, the school must have the following:

1. Written permission from the parent/guardian stating the date, student's name, name of medication, time to administer medication, parent/guardian signature and amount being sent.
2. The medication must be sent in the original container and taken to school nurse's office where it will be kept in a secure location.

In order for your student to take a prescription medication at school, the school must receive the information listed above AND a Doctor's order (or the prescription label with the order on it may be used)

Any student with a chronic disease or medical condition may self-administer medication at school if the school receives, in writing, two statements- one from the parent/guardian and a signed care plan from the physician. Care plans are listed on the NWCS clinic websites.

The physician must state the following in writing:

1. The student has an acute disease or medical condition for which the physician has prescribed the medication.
2. The student has been instructed on how to self-administer the medication.
3. The nature of the disease or medical condition that requires emergency administration of the medication (the physician determines what is acute or chronic, not the school).
4. The authorization and Care Plan must be filled out annually.

A student in grades K-8 MAY NOT take home any medication from the school. The parent must pick up the medication OR authorize, in writing that someone of age eighteen (18) or over may pick up and take home the medication. Students are allowed to bring medication to school. NWCS requests the parent/guardian to notify building nurse prior to the medication coming to school.

Medication MAY be sent home with a student in grades 9-12, if the student's parent/guardian sends written permission to the building nurse for the student to receive the medication and take it home.

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### MEDICATION AUTHORIZATION FORM

DATE: \_\_\_\_\_ STUDENT'S NAME \_\_\_\_\_

NAME OF MEDICATION: \_\_\_\_\_

DOSAGE OF MEDICATION: \_\_\_\_\_

TIME TO BE GIVEN: \_\_\_\_\_

AMOUNT SENT: \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_

ALL MEDICATIONS MUST BE IN ORIGINAL CONTAINER

\*\* SEE REVERSE SIDE FOR HANDBOOK POLICY

## NWCS HANDBOOK MEDICATION POLICY

Medication brought to school MUST be given to the building nurse with written permission to administer as directed from the parent/guardian. NWCS requests the parent/guardian contact the building nurse, in advance, if prescription or non-prescription medication is coming and how much is being sent to school. All medication must be brought in the original container and must not be expired. Parent/guardian needs to include on their signed permission form the number of pills or amount of liquid that is being turned in to the nurse, unless it is received by the school in its factory sealed condition.

In order for your student to take a non-prescription medication at school, the school must have the following:

1. Written permission from the parent/guardian stating the date, student's name, name of medication, time to administer medication, parent/guardian signature and amount being sent.
2. The medication must be sent in the original container and taken to school nurse's office where it will be kept in a secure location.

In order for your student to take a prescription medication at school, the school must receive the information listed above AND a Doctor's order (or the prescription label with the order on it may be used)

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The physician must state the following in writing:

1. The student has an acute disease or medical condition for which the physician has prescribed the medication
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3. The nature of the disease or medical condition that requires emergency administration of the medication (the physician determines what is acute or chronic, not the school)
4. The authorization and Care Plan must be filled out annually

A student in grades K-8 MAY NOT take home any medication from the school. The parent must pick up the medication OR authorize, in writing that someone of age eighteen (18) or over may pick up and take home the medication.

Medication MAY be sent home with a student in grades 9-12, if the student's parent/guardian sends written permission to the building nurse for the student to receive the medication and take it home.

All medication must be picked up by the last student day.