

**NORWELL HIGH SCHOOL ATHLETIC HALL OF FAME  
(By-Laws)**

- I. Name of the Organization
  - A. The name of this organization is the Norwell High School Athletic Hall of Fame.
  
- II. Purpose of the Organization
  - A. To select and induct members to the Norwell High School Athletic Hall of Fame bi-annually.
  - B. To establish nomination, selection, and induction procedures.
  - C. To establish the type of awards, presentation procedures, and the permanent display of honors.
  
- III. Athletic Hall of Fame Committee
  - A. Duties of the committee will be to review the by-laws, make selections to the Hall of Fame, honor those selected, and raise funds. Patron membership to this committee will be made through the office of the Athletic Director.
  - B. Committee members will be notified by the chairperson as to the date, time, and place of the meetings. At least two meetings shall be conducted in the months of October and November. The November meeting shall serve as the selection meeting.
  - C. Five (5) individuals will serve on the committee.
  - D. Primary members of the committee:
    - a. Principal of Norwell High School
    - b. A current athletic coach at Norwell High School who will be appointed by the Athletic Director for a two (2) year term, who may serve no more than three (3) consecutive terms or for a total of six (6) years and shall serve at the discretion of the Athletic Director.
    - c. The Athletic Director of Norwell High School who will serve as chairperson and treasurer. The treasurer will record all transactions, file an annual report, give updates, and keep the committee apprised of all fiscal matters.
    - d. The position of secretary will be appointed by the chairperson. The duties will be to record attendance, take minutes of meetings, organize and record nominations and selections, and tabulate ballots and record results.
    - e. The remainder of the membership will be made up of patrons of Norwell High School who will be appointed by the Athletic Director for a two (2) year term, who may serve no more than three (3) consecutive terms or for a total of six (6) years and serve at the discretion of the Athletic Director.
  
- IV. Nominations to the Athletic Hall of Fame
  - A. The committee shall begin meeting no later than October of each even numbered year.
  - B. At the first meeting, the committee will review new nominations.
  - C. Nominations are open to the public.
    - a. Nomination forms are available from the office of the Athletic Director and may also be completed electronically on the athletics website.
    - b. Nominations will be accepted until October 1st of the selection year.

- V. Induction Criteria
  - A. Norwell High School student:
    - a. That made a significant contribution to high school, college, amateur, or professional athletics.
    - b. That passed the tenth (10<sup>th</sup>) anniversary of the commencement exercise of his/her graduating class.
    - c. Current members of the Norwell Athletic Hall of Fame committee who are former athletes are not eligible for induction.
  - B. General:
    - a. Any coach who was not a Norwell High School student, but who has made significant contributions to the success of the Norwell High School athletic program and is not currently coaching at Norwell High School.
    - b. Any individual who was not a Norwell High School student, but who has made significant contributions to the success of the Norwell High School athletic program.
    - c. Any coach or patron member of the Norwell Athletic Hall of Fame committee is not eligible for individual induction.
  - C. Team:
    - a. Any Norwell High School team that had a significant accomplishment or record and is at least ten (10) years past the year of competition.
    - b. Coaches who are current members of the Norwell Athletic Hall of Fame Committee cannot nominate teams they coached.
- VI. Representation by Sports
  - A. The goal is to induct the worthiest candidates.
  - B. No quota by sports shall be established.
- VII. Classes of Inductees
  - A. A maximum of five (5) inductees shall be selected each induction year except for the initial induction year.
  - B. The initial year of the Norwell High School Athletic Hall of Fame will consist of ten (10) inductees.
- VIII. Screening Process
  - A. The athletic office will provide the Selection Committee with copies of the current nominations prior to the selection meeting.
  - B. All nominees will be considered for induction in the year of nomination and in the succeeding induction year. Re-nomination will then be required if a nominee was not selected in the previous two induction years.
  - C. At the November meeting of each year, the Selection Committee will discuss each nominee.

- IX. Selection Procedure
- A. The selection meeting will take place in November of each even numbered year.
  - B. In the initial year of selection (2020), and following discussion, each committee member will be asked to choose fifteen (15) potential inductees from the list of nominees. Beginning in 2022 each committee member will be asked to choose ten (10) potential inductees from the list of nominees.
  - C. In the initial year of selection (2020) each committee member will then be asked to choose up to ten (10) inductees from the compiled list of nominees selected in the first round. Beginning in 2022 each committee member will be asked to choose up to six (6) inductees from the compiled list of nominees selected in the first round. Sixty percent (60%) of the committee's approval is required for induction. Ties will be broken by a simple majority vote.
  - D. Nominations will be closed October 1<sup>st</sup> of each selection year.
- X. Formal Induction
- A. Each individual inductee shall receive a plaque stating his/her induction to the Hall of Fame and a lifetime pass to Norwell High School athletic events for the inductee and one guest.
  - B. There will be a permanent individual or team plaque displayed in the Hall of Fame area.
  - C. The Norwell High School Athletic Hall of Fame Committee will provide all awards and displays.
  - D. Induction will take place bi-annually during a Hall of Fame ceremony to be held in conjunction with a home basketball game in January or February beginning in 2021.
- XI. Removal Procedure
- A. Removal of an inductee from the Athletic Hall of Fame shall be determined by the Hall of Fame Selection Committee.
  - B. A sixty percent (60%) vote is required for removal.
- XII. Changes in the Hall of Fame By-Laws
- A. Changes in the By-Laws may be made by a sixty percent (60%) majority vote of the Hall of Fame Committee.

Principal

Athletic Director/Chairperson

High School Coach

Patron

Patron